

AGENDA PLACEMENT FORM

(Submission Deadline – Tuesday, 12:00 PM before Regular Court Meetings)

Date: March 6, 2023

COMMISSIONERS COURT

Meeting Date: March 13, 2023

MAR 13 2023

Submitted By: April Long

Department/Office: County Clerk

Approved

Signature of Director/Official: *April Long*

Agenda Title:

Acknowledgement of the Certificate of Course Completion for the Texas Public Information Act for April Long, County Clerk.

Public Description (Description should be 2-4 sentences explaining to the Court and the public what action is recommended and why it is necessary):

This certifies that April Long, County Clerk has completed course training on the Texas Public Information Act that satisfies the legal requirements of Government Code, Section 552.012.

(May attach additional sheets if necessary)

Person to Present: April Long

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) PUBLIC CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: 5 minutes

Session Requested: Consent Agenda (Action Item, Workshop, Consent, Executive)

Check All Departments Requiring Notification:

County Attorney IT Purchasing Auditor

Personnel Public Works Facilities Management

Other Department/Official (list) _____

April Long

From: Office of the Attorney General <noreply@texasattorneygeneral.gov>
Sent: Tuesday, February 21, 2023 3:07 PM
To: April Long
Subject: Public Information Act Training Confirmation and Certificate

*** External sender - use caution with links or attachments ***

CERTIFICATE *of* COURSE COMPLETION

Public Information Act

I, **April Long**, certify that I have completed a course of training on the Texas Public Information Act that satisfies the legal requirements of Government Code, Section 552.012.

Certificate is issued effective this 21st of February, 2023.



NOTICE TO CERTIFICATE HOLDER: You are responsible for the safekeeping of this document as evidence that you have completed this open government training course. The Office of the Attorney General does not maintain a record of course completion for you and is unable to issue duplicate certificates. Government Code Section 552.012(e) requires the governmental body with which you serve to maintain this Certificate of Course Completion and make it available for public inspection.

If you have any questions, please contact the Open Government Hotline 1-877-673-6839.